



## 2023 Affiliate Student Awards - Nomination Procedures

For students enrolled in ACEND-accredited dietetics education program.

Didactic Program in Dietetics (DPD)      Coordinated Program (CP)  
Dietetic Technician Program (DT)      Dietetic Internship (DI)  
Future Education Model – Bachelor’s Programs (FB)  
Future Education Model - Graduate Programs (FG)  
International/Foreign Dietetics Education Programs (IDE/FDE)

***Packets and recommendations must be emailed or postmarked by February 20th, 2023. Late or incomplete packets will not be considered.***

### **Email/Mail packets to:**

Elizabeth Glass – CT AND Awards  
472 Cook Hill Road  
Cheshire, CT 06410  
[Elizabeth.Glass@hhchealth.org](mailto:Elizabeth.Glass@hhchealth.org)  
Mobile 203-584-8730

### **Award Selection Criteria**

The following categories are considered in the evaluation process:

- Academic Achievements
- Honors/Accomplishments
- Involvement in Activities
- Student Statement/Self-evaluation

### **Responsibilities of Nominator:**

1. Select a student nominee. They must be a member of the Connecticut Academy of Nutrition and Dietetics (by January 1st of the year in which they would receive the award). They must not previously have won the award. One student will be chosen from **each** type of program.
2. Present this selection packet to the nominee. There is a template letter to the nominee included at the end of this document.
3. Complete a recommendation letter and provide to your nominee or send to CT AND Awards Chair emailed or postmarked by **February 20th, 2023**. Please see the “Guidelines for Recommendations” included in this document.

### **Responsibilities of Nominee:**

Your packet should include the following:

1. **Information Sheet** (Provided in this packet) *Please type*. Be sure to sign and date the certification section.
2. **Self-evaluation** Please limit response to 1-2 typed pages.  
Suggested content:
  - Experience(s) in nutrition and dietetics including demonstrated leadership, honors, student dietetic association activities, community service activities, related work experiences, etc.
  - Personal objectives.
3. **Recommendation Letters (two)**
  - One from the person nominating you and one additional recommendation.
  - Recommendation letters can be enclosed with your packet or mailed/emailed separately by author.
  - Please provide “Guidelines for Recommendations” in this packet to person writing letter.
4. **Transcript(s)**

Submit complete packet to CT AND Awards Chair; emailed or postmarked by *February 20th, 2023*.



**2023 OUTSTANDING DIETETICS STUDENT AWARD INFORMATION SHEET**

**NOMINEE**

Name as it should appear on a certificate if selected.

First	Middle Initial	Last

Academy Membership Number:	
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Home Address:				
	Street	City	State	Zip

Phone:		Email:	
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**CURRENT EDUCATIONAL PROGRAM**

Institution: \_\_\_\_\_ City/State: \_\_\_\_\_

Dietetics Education Program Type: **CP**  **DI**  **DPD**  **DT**  **FG**  **FB**  **IDE/FDE**

**ACTIVITIES AND HONORS**

Briefly list achievements including: honors (academic and other), organization memberships, student dietetic association activities, community service activities, etc.

<u>Activities, Honors, or Organizations:</u>	<u>Dates</u>

**CERTIFICATION**

I have reviewed the criteria for this award and attest that I have not received this award from this or any other affiliate previously as well as meet all other criteria for the award I am applying for.

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Signature

Date

Application can also be found here <https://forms.gle/bvJWoSMcip96unGU8>

## **Guidelines for Recommendations**

### **Outstanding Student Awards**

In your letter of recommendation, we would appreciate your including the following information.

1. The nominee's name.
2. How long and in what capacity have you known the nominee?
3. What do you consider the nominee's most outstanding strengths or characteristics?
4. In what ways do you feel the nominee will contribute to the dietetics profession?
5. Additional comments.
6. Sign your name and please provide contact info (email/phone).

Please either give the recommendation to the nominee for inclusion in the applicant packet or email/mail it separately to:

Elizabeth Glass– CT AND Awards  
472 Cook Hill Road  
Cheshire, CT 06410  
[Elizabeth.Glass@hhchealth.org](mailto:Elizabeth.Glass@hhchealth.org)  
Mobile 203-584-8730

***Recommendations should be emailed or postmarked by February 20th, 2023.***

**Template LETTER TO NOMINEE (for Nominators use when notifying Nominee)**

Dear \_\_\_\_\_ :

Congratulations on being nominated for a Connecticut Academy of Nutrition and Dietetics Award.

To be considered for this award, you must submit a packet with the required materials to the CT AND Awards Chair ***emailed or postmarked by February 20th, 2023. Late or incomplete packets will not be considered.***

Please review the enclosed documents which contain:

- The guidelines for submission of applicant packet.
- Your responsibilities regarding submission/required items.
- Form to be completed.
- CT AND Award Criteria

I will be preparing one of the two required recommendation letters and

\_\_\_\_\_mailing/emailing it directly to the CT AND Awards Chair.

\_\_\_\_\_providing it to you for inclusion in your applicant packet.

Best of luck!